

25 April 2017

Dear Customers and Stakeholders

Bright Lives C.I.C would like to thank you for your continuing support over the last year. Together we have enjoyed many successes throughout the 4 years we have been trading as a transition centre offering progression from traditional day centres into a training facility providing education and training support for people with additional learning needs.

Bright Lives C.I.C offers programmes accredited by **ASDAN** in the following areas:

- **Route to Independent living**
- **Route to Employment via voluntary skills training and work experience**
- **Cookery skills**
- **Sex and relationships**
- **Money skills & Travel Training**

Details of these courses are available on request. As well as several other programmes designed for people with specialist needs to develop skills in a vocational area.

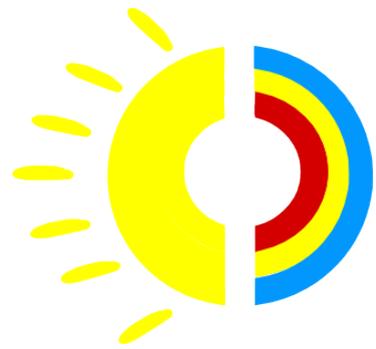
Our courses are focused on identifying the individual's aspirations and developing skills and confidence, self-esteem to experience the same opportunities that we all take for granted. To further support this Bright Lives C.I.C takes delivery of a new minibus with a wheel chair lift in May this year, we will be using this minibus to increase the catchment area for people trying to access our services as well as take our students out to practice and develop their skills further linked with formal training and work experience.

Bright Lives is committed to progression with written formal progression reports showing outcomes for all our students undertaking ASDAN programmes.

Bright Lives C.I.C is structured as a **Not for Profit organisation**, however; we have reviewed our charges for the next 12 months and conclude to that we need to make a small increase from £10.00 per hour to £11.00 per hour effective from Mays invoices, which will be issued as normal on the 13th May 2017.

Bright Lives

social enterprise C.I.C



For further clarification, our invoicing period is in advance for services provided with an invoice issued on the 13th of each month, issuing invoices in advance helps with our cash flow and enables the ability to offer pricing at the very competitive price point we do today. however, I do appreciate those that pay these invoices before this as it helps considerably with our cash flow and keeps our costs down.

I appreciate your support and business and look forward to working together for the next year and enjoying many more successes. I always welcome visits to our service by interested parties to see how we operate and would welcome any such requests.

Yours Faithfully

Michael Jones

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